



Republic of the Philippines  
PROVINCE OF PANGASINAN  
**HUMAN RESOURCE MANAGEMENT & DEVELOPMENT OFFICE**  
1st Floor, Palaris Building, Capitol Compound, Lingayen, Pangasinan  
Tel. No. (075) 662-0448, (075) 633-0989



Email Address: [humanresource@hmdolgupangasinan.com](mailto:humanresource@hmdolgupangasinan.com); [hmdopgp@gmail.com](mailto:hmdopgp@gmail.com);  
[hmdoorgdev01@gmail.com](mailto:hmdoorgdev01@gmail.com); [pgphmdorsp@gmail.com](mailto:pgphmdorsp@gmail.com); [pgphrmdo.ld@gmail.com](mailto:pgphrmdo.ld@gmail.com);  
[centerforexcellence@hmdolgupangasinan.com](mailto:centerforexcellence@hmdolgupangasinan.com)

**JANETTE C. ASIS**

Prov'l. Gov't. Department Head – HRMD Officer

September 27, 2022



**MR. MELICIO F. PATAGUE II**  
Provincial Administrator  
Provincial Governor's Office  
Capitol Building, Capitol Compound

PROVINCIAL ADMINISTRATOR'S OFFICE	
RECEIVED BY	NEOLYN T. PAMITAN
DATE RECEIVED	9/29/2022 TIME 3:15 PM
REMARKS	

**Dear Mr. Patague:**

We would like to express our appreciation for facilitating the approval of the following Executive Orders to continuously sustain and institutionalize the Organizational Development Programs of the Provincial Government of Pangasinan:

1. Executive Order No. 0148, Series of 2022  
Reconstituting the Composition of the Performance Management Team (PMT) of the Provincial Government of Pangasinan
2. Executive Order No. 0147, Series of 2022  
Reconstituting the Composition of the Program on Awards and Incentives for Service Excellence (PRAISE)
3. Executive Order No. 0146, Series of 2022  
Reconstituting the Data Privacy Team of the Provincial Government of Pangasinan
4. Executive Order No. 0159, Series of 2022  
Creating the Monitoring and Evaluation Committee of the Provincial Government of Pangasinan for its Strategic Objectives and Measures
5. Executive Order No. 0160, Series of 2022  
Institutionalizing the Implementation of the Morale Recovery/Values Restoration Program of the Provincial Government of Pangasinan

We will provide you with the accomplishment reports to document our implementation of the above Executive Orders.

Thank you very much.

Very truly yours,

JANETTE C. ASIS



**HON. RAMON V. GUICO III**  
Governor

**EXECUTIVE ORDER NO. 0146, SERIES OF 2022**

**RECONSTITUTING THE DATA PRIVACY TEAM OF THE  
PROVINCIAL GOVERNMENT OF PANGASINAN**

**WHEREAS**, Republic Act 10173 also known as the Data Privacy Act of 2012 is an act protecting individual personal information in information and communications systems in the government and the private sector;

**WHEREAS**, the Data Privacy Act of 2012 establishes the policy of the State to protect the fundamental human right of privacy, of communication while ensuring the free flow of information to promote innovation and growth;

**WHEREAS**, the State also recognizes the vital role of information and communications technology in nation-building and its inherent obligation to ensure that personal information in information and communications systems in the government and in the private sector are secured and protected;

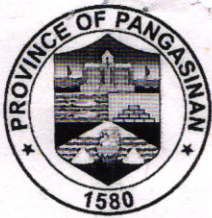
**WHEREAS**, appointing a Data Protection Officer (DPO) is a legal requirement for personal information controllers (PICs) and personal information processors (PIPs), under the Data Privacy Act of 2012;

**WHEREAS**, in this information age, where personal data serve as building blocks of any organization, assigning a focal person to ensure the protection of personal data collection and processing is a must;

**WHEREAS**, the provincial government shall create the Data Privacy Team to implement and monitor compliance with the Data Privacy Act, its Implementing Rules and Regulations, issuances by National Privacy Commission and other applicable laws and policies;

**WHEREAS**, the provincial government created the Data Privacy Team of the Provincial Government of Pangasinan through Executive Order No. 0132-2021;

**NOW, THEREFORE, I, RAMON V. GUICO III, Governor of Province of Pangasinan**, by virtue of the powers vested in me by law, do hereby order the following:



**HON. RAMON V. GUICO III**  
Governor

**Section 1. Reconstitution of the Composition of the Data Privacy Team.** There is hereby reorganized and reconstituted a body known and called as the Data Privacy Team.

**Section 2. Data Privacy Team.** The membership of Data Privacy Team is hereby reconstituted as follows:

<b>CHAIRPERSON</b>	:	Governor
<b>VICE CHAIRPERSON</b>	:	Vice Governor
<b>COMMITTEE ON MONITORING AND EVALUATION</b>	:	Provincial Administrator  Provincial Legal Officer  Human Resource Management and Development Officer  Head, Management Information Services Office

**Section 3. Functions.** The following shall be the duties and functions of the Data Privacy Team:

**3.1. Chairperson**

- 3.1.1. Communicate and designate the functions of Data Privacy Officer (DPO) or Compliance Officer for Privacy (COP); and
- 3.1.2. Provide resources (financial, infrastructure, equipment, training, and staff) necessary for the DPO or COP to keep himself or herself updated with the developments in data privacy and security and to carry out his or her tasks effectively and efficiently.

**3.2. Vice Chairperson**

- 3.2.1. Act as the Data Privacy Officer (DPO) or Compliance Officer for Privacy (COP) of the Provincial Government of Pangasinan;
- 3.2.2. Serve as the contact person of the organization in all matters concerning data privacy or security issues or concerns;



**HON. RAMON V. GUICO III**  
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- 3.2.3. Provide advice to the Chairperson as regards the necessity of executing a Data Sharing Agreement with third parties, and ensure its compliance with the law;
- 3.2.4. Give advice and recommendations to the Chairperson about the interpretation or application of the data protection rules;
- 3.2.5. Cooperate, coordinate and seek advice of the National Privacy Commission regarding matters concerning data privacy and security;
- 3.2.6. Advocate for the development, review and/or revision of policies, guidelines, projects and/or programs relating to privacy and data protection;
- 3.2.7. Inform and cultivate awareness on privacy and data protection within the organization, including all relevant laws, rules and regulations and issuances;
- 3.2.8. Issue security clearances to and compliance by third-party service providers;
- 3.2.9. Monitor internal compliance and ensure that the organization processes personal data in compliance with applicable data protection laws; and
- 3.2.10. Report to the Chairperson any failure to comply with the applicable data protection rules.

**3.3. Committee on Monitoring and Evaluation**

- 3.3.1. Coordinate with the Chairperson and Vice Chairperson regarding matters concerning data privacy and security
- 3.3.2. Conduct Privacy Impact Assessments relative to activities, measures, projects, programs, or systems of the organization
- 3.3.3. Identify and evaluate the organization's data processing activities
- 3.3.4. Collect information to identify the processing operations, activities, measures, projects, programs, or systems and maintain a record thereof
- 3.3.5. Monitor the appropriate access of offices and hospitals to the personal data it is processing, including the processing systems
- 3.3.6. Analyze and check the compliance of processing activities
- 3.3.7. Ascertain the renewal of accreditations or certifications necessary to maintain the required standards in personal data processing
- 3.3.8. Handle complaints or requests by the institutions, the data controller, data subjects, and introduce data privacy or security improvements
- 3.3.9. Perform other duties and tasks that may be assigned by the Chairperson that will further the interest of data privacy and security and uphold the rights of the data subjects



Republic of the Philippines  
Province of Pangasinan  
**Office of the Governor**  
Capitol Compound, Lingayen, Pangasinan  
Email: pgoadm2013@gmail.com



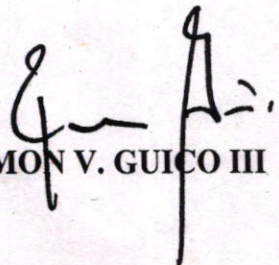
**HON. RAMON V. GUICO III**  
Governor

**Section 4. Repealing Clause.** All Executive Orders or issuances inconsistent with the provision of this Executive Order are hereby repealed or modified accordingly.

**Section 5. Separability Clause.** Any portion or provision of this Executive Order that may be declared unconstitutional shall not nullify the other portions or provisions hereof provided that the remaining provisions can still subsist and be given force and effect to accomplish the objectives of this Executive Order.

**Section 6. Effectivity.** This Executive Order shall take effect immediately.

SO ORDERED this 20<sup>th</sup> day of September, 2022, in Lingayen, Pangasinan.

  
RAMON V. GUICO III